



GIACF NEWS BULLETIN

PACAIR PROPERTIES MANAGEMENT OFFICE

Mike Guerrero, 642-1727/489-1380

John Rojas, Facilities Manager 898-0706

Krystle Merfalen, General Manager 483-2050

UPCOMING EVENTS:

Bush-cutting: Saturdays

AC Preventative
Maintenance Service:
Jan 07 - 25, 2019

FRIENDLY REMINDERS:

Smoking Policy: Smoking is prohibited anywhere along the facility not designated as a smoking area in accordance with Guam Public Law 33-121. Please advise all personnel, visitors, and customers not to smoke near the building. There are designated smoking shelters located in the lower parking lot.

Parking: Parking rules are strictly enforced here at the Guam Integrated Air Cargo Facility. Please advise all guests not to park in the fire lines, behind other cars, etc. Vehicles found in unauthorized parking areas will be towed at the owner's expense. Please help us keep the fire lanes and loading bays clear for safe loading and in the event of emergencies.

Visitor Screening: For everyone's safety, all visitors entering this facility are logged in and must provide a valid Driver's License prior to entry. Visitors without proper identification will be asked to park outside and walk/shuttle to the office they are visiting. We appreciate your cooperation in this matter.

New Tenant Lanes Coming Soon - Update!

The card reader has been installed and testing is underway. Once the training and testing phase are completed with our vendor, Pacair Properties will start issuing Tenant Cards to all employees that work at this facility. If your office has not submitted an updated employee roster, please do so immediately to ensure no employee is overlooked.

We will send additional updates via email and on our website when to start using the Tenant Lane. Signage is also being installed to designate the two lanes. Lane one (left lane) will be for visitors and lane two (right lane) will be for employees. As a reminder, card replacements will be issued when necessary. The replacement fee is \$5.00.

Solar Parking Lights

We are in the process of installing additional solar-operated parking lights. Installation should not interfere with Tenant operations. This may impact some parking stalls intermittently, but the areas will be marked off with security cones during the installation. We apologize for any inconvenience this may cause.

Emergency Drills

Pacair Properties will be scheduling emergency drills in the coming months. These drills include Fire evacuation drills, Active Shooter drills, and Bomb Threat drills. These safety drills are conducted annually with our law enforcement partners to ensure the safety preparedness of our Tenants and their employees. While it is not mandatory, we highly encourage all of our Tenants to participate in the drills. Once the dates are finalized, we will provide advance notice via email and on our website. Also, copies of the Building Safety rules for 2019 are being updated and will be issued to all Tenants this month. Please share this with your employees, post it up in your office if possible, and ensure the widest dissemination.



IF YOU NOTICE ANYTHING SUSPICIOUS, PLEASE CONTACT THE SECURITY GUARD AT 642-1380 OR OUR OFFICE IMMEDIATELY.

